

Children's Dentistry
Andrew C Gibson DDS PLLC

Office Schedule Policies

Cancellation Policy

If you must cancel or reschedule your appointment, we respectfully request at least 24 hours' notice. Cancellations or missed appointments with less than 24 hours' notice will result in a cancellation fee per child/appointment scheduled.

Often families will schedule multiple siblings for appointments and breaking these appointments is costly to our office and unfair to other patients waiting for appointments. If the appointment is missed due to sudden illness, we may ask to see a doctor's note and will waive the fee upon receipt.

The fee amount is based upon the type of appointment you missed.

A \$25 fee per child scheduled will be charged for all missed recall appointments.

A \$50 fee per child scheduled will be charged for all missed basic restorative appointments.

Missed sedation and anesthesia appointments will result in the forfeiture of your deposit (see specific details regarding this policy on your sedation and anesthesia paperwork).

Late Policy

Your appointment is scheduled to allow for enough time to provide the best service for your child. Patients who arrive for their appointments 15 minutes late or more may have to be rescheduled so that other patients are not impacted and required to wait. If your tardiness requires you to be rescheduled, you may be charged a fee based upon the parameters detailed above.

Afternoon appointments are in high demand for school-aged children. Therefore repeated last minute cancellations, broken appointments or late arrivals for afternoon appointments may result in us needing to schedule your child during school hours.

Thank you for your understanding. Please feel free to ask any questions for clarification of these policies.

Parent/Guardian Name

Signature

Date